



2020 Baker County Fair
Non-Profit Food Booth Application
Fair Dates: Sept 11th – Sept 19th

Name of Organization: _____

Address: _____

Contact Name: _____

Phone Number\Email: _____

Organization Name: _____

Type of Organization: _____

Special Needs: _____

Type of Food & Menu (Must be approved by chairman): _____

- Please remit \$325.00 per booth (\$225 booth fee + \$100 refundable deposit), payable to the Baker County Fair Association, c/o Scott Conner, 10982 Altman's Way, Glen St Mary, FL 32040. Be sure to include a copy of your organizations certificate of liability insurance naming the Baker County Fair and the Baker County Board of County Commissioners as additional insured.
- **Booth fee and menu are due no later than August 17, 2020 in order to reserve your booth and your prior year menu items.** Prior year menus from any booths not paid by August 17th will be available on a first come, first served basis.
- All menu items must be approved by the chairman BEFORE being served from the booth.
- There will not be any duplication of menu items. All booths are allowed to sell drinks and baked goods.
- Food booths for non-profit organizations will be located in the booth area attached to the commercial building.

If you have any questions please feel free to contact Scott Conner at 904-586-5714.

BAKER COUNTY FAIR FOOD BOOTH RULES

-The booth deposit will be refunded if booth area is left in the condition you begin the week in. The flooring, sink and wall of your assigned area must be free from garbage, grease from cookers and any food remnants before deposit will be refunded. We understand this may require a few additional days of clean-up for some and additional time will be allowed up to 5 pm on the Saturday immediately following the last day of the fair. The Baker County Fair Board is not responsible for any items left in the booth area after the closing day of the fair.

-All garbage from your booth must be removed each night and taken to one of the large dumpsters that are available. No exceptions. Booth garbage left by the guest trash cans in the eating area will result in a forfeit of the \$100 deposit.

-We will continue to use the daily punch passes this year, workers list will not be accepted at the door. Each booth will be issued 6 gate passes. The pass must be presented and punched daily to get in. It will be your responsibility to make sure your workers have their passes each night to be admitted. There will be no exceptions. You will receive 2 parking passes for your booth. If you cannot park in the designated parking area, you will be parked free (with daily pass) in the Explorer parking area and brought to the front on the tram.

- Please turn in a list of volunteers for each day to Fair Board Member at the front gate. Only 6 people will be allowed free entry to work the booths per shift...NO EXCEPTIONS. If volunteers are not known prior to the start of the fair, please advise the front gate Fair Board Member daily of who your volunteers are and what shifts they are working.

-Due to fire and insurance regulations no more than 6 workers at a time will be allowed in the food booths. **For Safety Precautions children under the age of 16 will not be allowed in the food booth areas.** Please work with us to keep the area a safe place for everyone. We also require you to furnish a fire extinguisher for your booth, for safety purposes.

-You must unload and have vehicles moved from the food booth area by 5:30 p.m. Monday – Friday, 12:30 p.m. on Saturday and 1:30 p.m. on Sunday.

-We are providing night time security for the protection of your products.
However, please make sure to pack away your items when you are finished each evening.

Thank you,
Scott Conner, Chairman Food Booths