



2019 Baker County Fair
For-Profit Merchandise Vendor Application
Fair Dates: Sept 13th – Sept 21st

Name of Business: _____

Type of Business: _____

Address: _____

Contact Name: _____

Phone Number/Email: _____

Water/Electrical Needs: _____

Type of Merchandise or Advertising (attached separate page if necessary): _____

-Please remit the applicable fee for the size area you are requesting..

\$200 for a 10'X10' area \$300 for a 20'X10' area \$500 for a 30'X20' area.

This fee is non-refundable if vendor is unable to do business due to any requirements below that are not met.

- Make checks payable to the Baker County Fair Association, and send a copy of your certificate of liability insurance naming the Baker County Fair Association, the BCFA Board of Directors and the Baker County Board of County Commissioners as "additional insured".

Mail application to:

BCFA

PO Box 492

Macclenny, FL 32063

- Booth fee is due no later than August 17, 2019 in order to reserve your booth.
- Vendor is responsible for coordinating, in advance, specific and exact electrical requirements. If electrical requirements are not agreed upon prior to date of fair, vendor will be responsible for connecting electricity at their own expense in the event correct hookups are not available.

If you have any questions please feel free to contact Roger Lankford at 904-861-8120.

BAKER COUNTY FAIR MERCHANDISE VENDOR BOOTH RULES

- Along with the application and booth fee, vendors must send a copy of their certificate of liability insurance naming the following as “additional insured” on their policy:
 - the Baker County Fair Association
 - the BCFA Board of Directors, and the
 - Baker County Board of County Commissioners.
- No claims for injury to any person, or injury to, or loss of property on account of fire and theft, for any cause shall ever be instituted against the Baker County Fair Association Inc., its officers, or agents by or on behalf of any person, firm or corporation having a license of privilege to exhibit on the Baker Co. Fair Grounds or in the building.
- Vendors must comply with all local health department requirements before they will be allowed to open for business.
- Vendor must provide all necessities required to operate the booth. The fair will only be responsible for providing access to water and pre-arraigned electricity needs.
- The fair will have bagged ice available for purchase.
- We will continue to use the daily punch passes this year, workers list will not be accepted at the door. The pass must be presented and punched daily to get in. It will be your responsibility to make sure your workers have their passes each night to be admitted. There will be no exceptions. You will receive 2 parking passes for your booth. If you cannot park in the designated parking area, you will be parked free (with daily pass) in the Explorer parking area and brought to the front on the tram.
- Due to fire and insurance regulations no more than 6 workers at a time will be allowed in the booths. Please work with us to keep the area a safe place for everyone. We also require you to furnish a fire extinguisher for your booth, for safety purposes.
- **You must unload and have vehicles moved from the booth area by 5:30 p.m. Monday – Friday, 12:30 p.m. on Saturday and 1:30 p.m. on Sunday.**
- We are providing night time security for the protection of your products. However, please make sure to pack away your items when you are finished each evening.

**Thank you,
Wendell Crews, BC Fair Vice President
904-275-2854**