



2019 Baker County Fair  
For-Profit Food Vendor Application  
Fair Dates: Sept 13<sup>th</sup> – Sept 21<sup>st</sup>

Name of Business: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number/Email: \_\_\_\_\_

Water/Electrical/Other special needs: \_\_\_\_\_

Type of Food & Menu (attached separate page if necessary): \_\_\_\_\_

-Please remit the applicable fee for the size area you are requesting..

\$200 for a 10'X10' area      \$300 for a 20'X10' area      \$500 for a 30'X20' area.

*This fee is non-refundable if vendor is unable to serve food due to any requirements below that are not met.*

- Make checks payable to the Baker County Fair Association, and send a copy of your certificate of liability insurance naming the Baker County Fair Association, the BCFA Board of Directors and the Baker County Board of County Commissioners as "additional insured".

Mail application to:  
BCFA  
PO Box 492  
Macclenny, FL 32063

- **Booth fee and menu are due no later than August 17, 2019 in order to reserve your booth.** Prior year menus from any booths not paid by August 17, 2019, will be available on a first come, first served basis.

- **Vendor is responsible for coordinating, in advance, specific and exact electrical requirements. If electrical requirements are not agreed upon prior to date of fair, vendor will be responsible for connecting electricity at their own expense in the event correct hookups are not available.**

If you have any questions please feel free to contact Wendell Crews at 904-275-2854.

## **BAKER COUNTY FAIR FOOD VENDOR BOOTH RULES**

- Along with the application and booth fee, vendors must send a copy of their certificate of liability insurance naming the following as “additional insured” on their policy:
  - the Baker County Fair Association
  - the BCFA Board of Directors, and the
  - Baker County Board of County Commissioners.
- No claims for injury to any person, or injury to, or loss of property on account of fire and theft, for any cause shall ever be instituted against the Baker County Fair Association Inc., its officers, or agents by or on behalf of any person, firm or corporation having a license of privilege to exhibit on the Baker Co. Fair Grounds or in the building.
- Vendors must comply with all local health department requirements before they will be allowed to open for business.
- All menu items must be approved by the chairman BEFORE being served from the booth.
- There will not be any duplication of menu items among for-profit vendors. All booths are allowed to sell drinks such as sweet-tea, soda or water. No alcoholic beverages allowed.
- Vendor must provide all necessities required to operate the booth. The fair will only be responsible for providing access to water and pre-arranged electricity needs.
- The fair will have bagged ice available for purchase.
- We will continue to use the daily punch passes this year, workers list will not be accepted at the door. The pass must be presented and punched daily to get in. It will be your responsibility to make sure your workers have their passes each night to be admitted. There will be no exceptions. You will receive 2 parking passes for your booth. If you cannot park in the designated parking area, you will be parked free (with daily pass) in the Explorer parking area and brought to the front on the tram.
- Due to fire and insurance regulations no more than 6 workers at a time will be allowed in the food booths. **For Safety Precautions children under the age of 16 will not be allowed in the food booth areas.** Please work with us to keep the area a safe place for everyone. We also require you to furnish a fire extinguisher for your booth, for safety purposes.
- **You must unload and have vehicles moved from the food booth area by 5:30 p.m. Monday – Friday, 12:30 p.m. on Saturday and 1:30 p.m. on Sunday.**
- We are providing night time security for the protection of your products. However, please make sure to pack away your items when you are finished each evening.

**Thank you,  
Wendell Crews, BC Fair Vice President  
904-275-2854**