

**Baker County Fair**  
**2019 Commercial Booth Application**



Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Sales Tax #: \_\_\_\_\_

Type of Business/Booth: \_\_\_\_\_

Type of Products: \_\_\_\_\_

Special Needs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

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**2019 Fair Theme-“Bushels of Fun for Everyone”**

Charge is \$125 per booth. Amount is due and must be paid in full by August 24, 2019 deadline or space will be forfeited.

Contact Person: Debbie Crews (352) 745-0896 or Email DCrews@NEFCOM.net  
Please make booth rental checks payable to: Baker County Fair Association  
PO Box 492  
Macclenny, FL 32063

You must plan to have someone in your booth during the following hours each day of the fair:

- Fridays – 6pm to 10pm
- Saturdays – 1pm to 10 pm
- Sunday – 2pm to 6pm
- Monday thru Thursday – 6pm to 9pm

# Commercial Exhibits

## Baker County Fair Rules and Regulations

### **EXHIBITORS MUST FURNISH PROOF OF LIABILITY INSURANCE ALONG WITH BOOTH PAYMENT.**

**The liability policy MUST be for \$1 MILLION DOLLARS, and the following MUST be named as “ADDITIONAL INSURED” on the policy:**

**Baker County Fair Association**

**BC Fair Association Board of Directors**

**Baker County Board of County Commissioners**

#### Set-Up Days

Sunday, Sept 8 – 2pm-5pm

Monday-Wednesday, Sept 9-11 – 9am-8pm

No one allowed on Thursday, Sept 12

#### Dismantle & Exhibit Pickup

Saturday, Sept 21 – 10pm-10:30pm

Sunday, Sept 22 – 2-4pm

Monday, Sept 23 – 9am-7pm

**All exhibits must be in place no later than Wednesday, Sept. 11, 2019. No exceptions will be made!!! All space not occupied at that time will revert to the fair and all payment will be forfeited.**

- 1) Each booth participant will be provided and 8ft by 8 ft space with an electrical outlet (if needed) and two chairs. It is the responsibility of the booth participant to furnish their own tables.
- 2) All exhibits must remain intact until 10:00 p.m. Saturday, September 21, 2019. The grounds will be open Sunday, September 22 from 2 p.m. till 4:00 p.m. and Monday, September 23 from 9:00 a.m. till 7:00 p.m. for exhibit pickup.
- 3) All exhibits and goods must be unpacked immediately upon arrival and empty cases removed by and at the expense of the exhibitors and concessionaires, who shall pay all expenses of same to conform to the uniform plan of the fair.
- 4) Electric lighting and wiring of every description shall be installed at the expense of the exhibitor and under the supervision of the Fair management.
- 5) All exhibitors or concessionaires must furnish their own electric light bulbs.
- 6) During the operation of the Fair, deliveries by truck on the grounds may be made up to 4:00 p.m. Doors open at 6:00 p.m.
- 7) Doors open at 6:00 p.m. No delivery or automobile parking space will be issued to any exhibitor or concessionaire under this contract.
- 8) Aisles must be clear. No signs, banners, advertising matter, decoration, or parts of the exhibit will be permitted in the aisles.
- 9) Background draperies and side curtains will be provided by the Fair Assoc. for all middle aisle spaces. Side curtains will be provided for the wall booths. Side walls must not be any taller than the side curtains already provided.

- 10) All decorations must be fireproof and subject to the approval of the management.
- 11) Machinery in motion must be enclosed in a railing at a uniform height from the ground or floor of two feet six inches. Side railing must be placed upon or within the boundary of space occupied by the exhibitor.
- 12) No claims for injury to any person, or injury to, or loss of property on account of fire and theft, for any cause shall ever be instituted against the Baker County Fair Association Inc., its officers, or agents by or on behalf of any person, firm or corporation having a license of privilege to exhibit on the Baker Co. Fair Grounds or in the building.
- 13) In case any exhibitor or exhibitors, or concessionaires, shall at any time be indebted to the Baker County Fair Assoc., Inc. the corporation shall have the right to retain possession of all property of any exhibitor or exhibitors or concessionaires, located in the Baker Co. Fair Grounds, and sell and dispose of, either public or private sale, all or any part that may be necessary to pay the indebtedness due the corporation.
- 14) The exhibitor or concessionaire will not be permitted to sublet any part of the space herein leased, or to exhibit therein any article other than those manufactured by him and specified in this contract.
- 15) Exhibitors can sell and may advertise and distribute literature and advertising matter from their booths only. Each exhibitor will furnish their sales tax ID# with the application.
- 16) No speaking devices will be allowed in the building.
- 17) I understand this contract does not give me any exclusive rights on my product unless specified in the contract.
- 18) Signs painted or printed in or on front of booths must be confined to the firm or individual's name to which space is sold.
- 19) The management reserves the right to remove from the grounds any articles, exhibits, show or concession, or any part thereof, or any appurtenances thereof, including banners, signs, or advertising matter which may be deemed unsuitable or objectionable, and no refund of any money already paid for space or privilege will be made, which action shall exonerate the management from any and all claims whatsoever on the part of the exhibitor or concessionaire.
- 20) No items may be stapled or glued to the wall of the building.